



INTERNATIONAL SCHOOL OF CAPE TOWN

1. DURATION OF THE CONTRACT

- The initial term of the contract will be for the period 1 April 2023 to 31 December 2025.
- ISCT reserves the right to re-advertise for tenders.
- Either party may cancel the contract at any given time by giving 90 days' notice in writing to this effect.

2. MONTHLY RENTAL

The rental will be negotiated, payable at the end of each month. The rental will be reviewed on an annual basis. Any increase will be communicated timeously.

3. REQUIRED TERM – time, normal opening times are as follows:

- Week days: 07:30 to 16:00 – Monday to Thursday and 07:30 – 15:00 - Friday
- Furthermore the tuckshop convener must be available to provide catering services (as and when required).

4. TENDER PROPOSAL

Interested parties are invited to submit a tender proposal, taking into account the following:

- The successful tenderer is required to ensure that the tuckshop stocks a range of healthy foods – Halaal friendly, 100% free range chicken, no processed products, wholewheat and gluten free bread options.
- All items intended to be sold must meet with the approval of ISCT management.
- Distribution process – ordering process and distribution to our Struben House Campus.
- An Electronic ordering and payment system (e.g. TapTuck/Karri) for staff and learners must form part of the service offered.
- All menu items are to be individually priced for sale (Incl. VAT)
- The tuckshop does not have the sole right to sell food and beverages. Internal fundraising is of a limited nature but will take place from time to time as part of fundraising in consultation with Service Provider.
- Colourings and flavourings are to be limited since many children have food allergies, in particular for colouring agents and preservatives.
- The preparation and handling of food is to be done according to Health and Safety Regulations.
- The successful tenderer is required to staff the tuckshop. Staff shall conduct their business in a courteous manner.



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- Some Equipment is available for use by the successful tenderer and such equipment must be in place in full working order upon the conclusion of the contract.
- There are also cupboards and light-duty shelves, as well as a fitted hand basin. All equipment required is for the service provider's expense.
- Any damage that could not be attributed to normal wear and tear must be paid for by the service provider.
- The school shall not be held liable for any loss of stock and equipment.
- The service provider is to remove all waste (wet or dry) on a daily basis. Waste must be appropriately packaged for disposal with the use of proper refuse bags.
- We encourage the use of environmentally friendly packaging as well as recycling.